**Newcastle University School of Medicine**

**Research Management Group**

**Research proposal outline**

Medical education research projects which involve Newcastle staff or students as researchers or participants must be approved by the School of Medicine Research Management Group (RMG) before data collection can begin.

**RMG meetings take place bimonthly. Dates for 2025-26 are:**

23rd September 2025

19th November 2025

26th January 2026

24th March 2026

18th May 2026

21st July 2026

21st September 2026

25th November 2026

**Please submit the form two weeks before an RMG meeting. (ASM student submitting by the 15th January deadline will be considered at the 26thJanuary meeting).**

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| **Project Title** |  |
| **Will the project include data collection from any of the following groups?** | [ ]  Newcastle MBBS students  (Please indicate year(s): [ ]  1, [ ]  2, [ ]  3, [ ]  4, [ ]  5)[ ]  NUMed MBBS students (Please indicate year(s): [ ]  1, [ ]  2, [ ]  3, [ ]  4, [ ]  5)[ ]  Newcastle Physician Associate students[ ]  Newcastle University Staff[ ]  NUMed Staff[ ]  Medical students elsewhere in the UK[ ]  Foundation Programme trainees \*[ ]  Specialty trainees (please specify: ) \*[ ]  Other NHS staff\* Projects involving trainees must be reviewed by the HEE Research Governance Process. This form will be used for initial review with the local Deputy Postgraduate Dean. |
| **Is the project being undertaken for the Advanced Study Module of the MMedEd** | [ ]  Yes[ ]  No |
| **Type of project** (Please indicate if Research, Audit or Evaluation) |  |
| **Lead researcher**(Please indicate affiliation and whether staff or student. For student projects this will be the student.) |  |
| **Other team members/ supervisors**(Student projects must be supervised by a member or staff. For ASM this will be the module leader.) |  |
| **Project dates** | Start:End: |
| **Rationale for Project**(Include justification, aim, research question/s, intended benefit)(100 words max) |  |
| **Summary of Project Plan**(Methodology/methods/analysis) (200 words max) |  |
| **Details of participants.**(Who, sample size, and how they will be recruited). |  |
| **Dates when students would be participating (if relevant)**  |  |
| **Is research involving students going to be undertaken within existing teaching sessions or in addition?** |  |
| **Proposed dissemination strategy (what will you do with the data?).** For MBBS-related projects, a summary of outcomes to the RMG is expected. |  |
| **Has ethical approval been sought or gained?**The Newcastle University ethics form is available here: https://www.ncl.ac.uk/research/researchgovernance/ethics/process/ (Note that any research involving students will need full ethical approval – the ‘gatekeeper’ box must be ticked). | Newcastle University ethical approval [ ]  Not yet applied for [ ]  Full review not required [ ]  Full review completed and approved (Please give reference number)[ ]  Other ethical approval applied for/gained  (please give details) |
| RMG comments & outcome |  |
| Lead researcher Signed / dated |  |  |